



FIRST NOTICE

2015 ANA-NY ELECTIONS

CALL FOR NOMINATIONS

The ANA-New York Nominations Committee is seeking nominees from the membership for a slate of candidates to be elected by secret electronic ballot and, when necessary and requested, a special paper ballot during the third quarter of 2015.

The following positions will be elected in 2015:

ANA-NY Board of Directors

OFFICERS:

- **Vice-President** (2 year term, 2015-2017)
 - As Alternate Representative to the President to ANA's Membership Assembly
- **Secretary** (2 year term, 2015-2017)

DIRECTOR-AT-LARGE POSITIONS:

- **Three (3) Directors-at-Large** (2 year term, 2015-2017)

NOMINATIONS COMMITTEE:

- **Five (5) Member Positions** (2 year term, 2015-2017)

ANA Membership Assembly Representative and Alternate:

- **One (1) Representative and One (1) Alternate** (2 year term, 2015-2017)

There will be Call for Nominations Notices sent by Eblast to members and by USPS mail to members without email addresses. Nominations for the slate must be submitted by **5:00pm (ET) on Friday, May 15, 2015:**

- Electronically to membership@anany.org

OR

- by mail to Cecilia Mulvey, PhD, RN, Chairperson, ANA-NY Nominations Committee, 2113 Western Avenue, Suite 3, Guilderland, New York, 12084

NOTE:

The ANA-NY Bylaws state under Qualifications:

To be eligible to serve on the Board of Directors, a person shall:

- a. hold current membership.*
- b. not concurrently serve as an officer or director of another organization if such participation might result in a conflict of interest with ANA-New York.*

ANA-New York places high priority on diversity and seeks to encourage and foster increased involvement of minorities and nurses from a variety of settings, specialties, and positions at the state level.

Information on Board Members' Responsibilities:

The Board of Directors shall:

- a. exercise the corporate responsibility and fiduciary duties of the association consistent with applicable provisions of law.
- b. provide for implementation of association policies and positions approved by the ANA-New York Governing Assembly.
- c. establish policies and procedures for the transaction of business, coordination of association activities and operation and maintenance of a state headquarters.
- d. establish financial policies and procedures, adopt the budget, submit all books annually to a certified public accountant for audit, and present an annual financial statement to the membership and the Governing Assembly.
- e. establish policies and procedures for approving publications and other printed materials prior to their distribution.
- f. establish policies and procedures for the collection, analysis and dissemination of information.
- g. establish policies and procedures for nominations and elections.
- h. establish standing and special committees of the board as deemed necessary for the performance of its duties, and define the purpose and authority of such committees.
- i. make appointments and fill vacancies as delegated to the board in these bylaws.
- j. define qualifications for appointive office unless otherwise specified in these bylaws.
- k. appoint, define the authority and responsibilities of, and annually review the performance of the executive director as the chief executive officer.
- l. confer organizational affiliate membership on associations meeting qualifications established in these bylaws and consistent with board policy.

- m. establish policies and procedures for disciplinary action against members and organizational affiliates.
- n. establish fees for all meetings, specified activities, and services.
- o. control the use of the official ANA-New York logo and insignia and the procurement and sale of replicas thereof.
- p. provide for organizational affiliate liaisons or representation at meetings of voluntary organizations and of public or governmental agencies.
- q. establish relationships and collaboration with the Nursing Students Association of NYS.
- r. establish relationships with other constituent/state nurses associations of the ANA, including participation in a Multistate Division, if deemed appropriate.
- s. assume other duties as may be provided for elsewhere in these bylaws and by the ANA-New York Governing Assembly.

Duties of Officers:

- The **Vice-President** shall assume the duties of the president in the president's absence or at the discretion of the president. The vice-president serves as the alternate to the president as a representative to the Membership Assembly of the American Nurses Association.
- The **Secretary** shall be responsible for ensuring that records are maintained of meetings of the Governing Assembly, the Board of Directors, and the Executive Committee of the Board of Directors, and shall notify members of meetings of the Governing Assembly.

Nominations Committee:

- requests the names of members qualified and willing to serve if elected.
- prepares a slate of qualified candidates for each office to be filled.
- assures geographic and occupational group representation on the ballot.
- implements the policies and procedures for nominations and elections.

Representatives to ANA's Membership Assembly:

- ANA-NY has two (2) representatives and two (2) alternates to ANA's Membership Assembly.
- The President of ANA-NY serves as one (1) representative to ANA's Membership Assembly and the Vice-President serves as the alternate representative to the president.
- Another one (1) representative and one (1) alternate representative to the Membership Assembly is also elected
- Representatives and alternates serve a two-year term or until a successor is elected.
- Except for the President and the Vice-President, the other ANA representative and alternate is elected based on those who received the highest number of votes.

If you have questions about this process, contact ANA-New York at membership@anany.org or executivedirector@anany.org or 518-729-6821.



NOMINATION FORM 2015

PLEASE PRINT/TYPE:

I wish to be nominated for the Office of: _____

I would also be willing to run for any of the following positions at the discretion of the Nominating Committee: _____

Name: _____

Credentials: _____

Address: _____

City/State/Zip Code: _____

Home Phone: _____ **Cell:** _____

E-Mail: _____

Present Employment/Position:

Past Employment/Position (past five years):

Present Professional Activities:

Past Professional Activities:

Position Statement: (100 words or less & may be attached separately):

Consent to Serve: I will serve if elected (Signature):

Mail to:

Cecilia Mulvey, PhD, RN, Chairperson, ANA-NY Nominations Committee, 2113 Western Avenue, Suite 3, Guilderland, New York, 12084

or,

If you have an electronic signature, e-mail to: membership@anany.org

Must be received no later than 5pm on May 15, 2015.